

**State of Rhode Island and Providence Plantations  
DEPARTMENT OF BUSINESS REGULATION  
1511 Pontiac Avenue, Bldg. 68-2  
Cranston, Rhode Island 02920**

**Division of  
Design Professionals STATE BOARD OF REGISTRATION FOR  
PROFESSIONAL LAND SURVEYORS  
MINUTES OF THE MEETING OF THE BOARD**

**DATE: 7 July 2015**

**PLACE: 1511 Pontiac Avenue, Building 68 Conference Room 68-1,  
Cranston, RI**

**MEMBERS PRESENT: Vice-Chair Michael J. McCormick, Member  
Curtis M. Johnson and Member Mark D. Boyer**

**MEMBER ABSENT: Chair Richard S. Lipsitz and Secretary Daniel R.  
Cotta**

**OTHERS PRESENT: Mrs. Lois Marshall, Administrative Assistant  
Attorney Jenna Algee, Legal Counsel (arrived at 1:17 p.m. left at 2:10  
p.m.)**

**CALLED TO ORDER: Vice-Chair Michael J. McCormick called the**

meeting to order at 1:17 p.m.

#### **A. MEETING MINUTES (Review/Discuss/Take Action)**

Member Boyer made a motion to approve the Regular Meeting Minutes of 9 June 2015. Member Johnson seconded. Motion passed; three (3) in favor, two absent. Voting in favor were, Vice-Chair Michael J. McCormick, Member Curtis M. Johnson and Member Mark D. Boyer. Chair Richard S. Lipsitz and Secretary Daniel R. Cotta were absent from this vote.

#### **B. EXECUTIVE SESSION**

(1) Because of the nature of the following items, Member Johnson moved to convene into Executive Session at 1:38p.m. Pursuant to RI General Laws, §42-46-5(a) (2), for sessions or work sessions pertaining to collective bargaining or litigation and §42-46-5(a) (4) for investigative proceedings regarding allegations of civil or criminal misconduct. Member Boyer seconded. Motion passed; three (3) in favor, two absent. Voting in favor were, Vice-Chair Michael J. McCormick, Member Curtis M. Johnson and Member Mark D. Boyer. Chair Richard S. Lipsitz and Secretary Daniel R. Cotta were absent from this vote.

(2) Member Johnson moved to adjourn from Executive Session and to reconvene to an open meeting at 3:05 p.m. pursuant to RI General Laws §42 46-4. Member Boyer seconded. Motion passed; three (3) in favor, two absent. Voting in favor were, Vice-Chair Michael J.

**McCormick, Member Curtis M. Johnson and Member Mark D. Boyer. Chair Richard S. Lipsitz and Secretary Daniel R. Cotta were absent from this vote.**

**(3) Member Johnson moved to seal the executive session and record the votes taken in executive session pursuant to RI General Laws §42-46-4 and §42-46-5. Member Boyer seconded. Motion passed; three (3) in favor, two absent. Voting in favor were, Vice-Chair Michael J. McCormick, Member Curtis M. Johnson and Member Mark D. Boyer. Chair Richard S. Lipsitz and Secretary Daniel R. Cotta were absent from this vote.**

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**(4) Member Johnson moved to record the votes taken in executive session in accordance with RI General Laws §42-46-4 as follows: Motions were made to continue the following agenda items B,C,D,E,F,G; Motion passed; three (3) in favor, two absent. Voting in favor were, Vice-Chair Michael J. McCormick, Member Curtis M. Johnson and Member Mark D. Boyer. Chair Richard S. Lipsitz and Secretary Daniel R. Cotta were absent from this vote.**

**(5) Member Johnson moved pursuant to RI General Law §42-46-4 that the Board defer disclosure of all votes in executive session until such**

time as such disclosure would not jeopardize any strategy, negotiation, or investigation undertaken concerning RI General Law §42-46-5(a). Member Boyer seconded. Motion passed; three (3) in favor, two absent. Voting in favor were, Vice-Chair Michael J. McCormick, Member Curtis M. Johnson and Member Mark D. Boyer. Chair Richard S. Lipsitz and Secretary Daniel R. Cotta were absent from this vote.

(6) In Executive Session pending matters, there are six (6) pending matters.

Member Johnson moved to approve and seal the Executive Session Meeting Minutes of May 12, 2015 and June 9, 2015 as published. Member Boyer seconded. Motion passed; three (3) in favor, two absent. Voting in favor were, Vice-Chair Michael J. McCormick, Member Curtis M. Johnson and Member Mark D. Boyer. Chair Richard S. Lipsitz and Secretary Daniel R. Cotta were absent from this vote.

#### **C. CORRESPONDENCE (Review/Discuss/Take Action)**

There was no correspondence received at this time.

#### **D. OLD BUSINESS (Review/Discuss/Take Action)**

##### **(1) Professional Development Hours (PDH) Approval Requests**

There were no requests for Professional Development Hours (PDH) at

**this time.**

## **(2) National Council of Examiners for Engineers and Surveyors (NCEES)**

**Member Boyer will be attending the NCEES Annual meeting which will be held on August 19-22, 2015 in Williamsburg, VA. There will be a discussion regarding the definition of engineering survey.**

## **(3) Rules and Regulation**

**Attorney Algee informed the Board that their proposed Rules and Regulations are presently with the Director of Business Regulations for review.**

## **(4) 2015 Legislation – Status Update**

**The Board was informed by Attorney Algee that the Board's Rules and Regulations are awaiting procedural review and advisement.**

## **(5) PLS Examination**

### **• Exam Database**

**There was no update to report.**

### **• RI Portion Exam**

**• There were no candidates for the October RI portion at this time.**

## **(6) Any other Old Business**

**There is no old business at this time.**

## **E. NEW BUSINESS (Review/Discuss/Take Action)**

**(1) Any Other New Business**

**There was no new business to discuss at this time.**

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**(2) Comments from the General Public**

**No comments at this time.**

**F. Applications (Review/Discuss/Take Action)**

**(1) Certificate(s) of Authorization (COA) Application(s)**

**There were no new or amended COA applications to review.**

**(2) Land Surveyor-in-Training/Professional Land Surveyor (LSIT/PLS)  
Application(s) by Examination and Comity**

**There were no new LSIT or PLS applications to review.**

**G. Next Meeting 4 August 2015 Adjournment**

**Vice Chairman McCormick moved to adjourn the meeting at 2:45 p.m.  
Member Johnson seconded. Motion passed; three (3) in favor, two  
absent. Voting in favor were, Vice-Chair Michael J. McCormick,  
Member Curtis M. Johnson and Member Mark D. Boyer. Chair Richard  
S. Lipsitz and Secretary Daniel R. Cotta were absent from this vote.**

**Posted on 17 Septembert 2015 electronically on Secretary of State's Office website; pursuant to the Open Meetings Law, R.I. Gen. Laws Sec. 42-46-6(b), business not included in this notice may be considered with the consent of the majority of the members, and/or may convene into Executive (closed) Session pursuant to R.I. Gen. Laws Sec. 42-46-5.**